Keinton Mandeville Parish Council

I hereby give you notice of the Annual Parish Council Meeting followed by a monthly parish council meeting of the above-named Parish Council, to be held on

**Tuesday 02 May 2023 at 1930** at Keinton Mandeville Village Hall

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Kaye Elston , Clerk 26.04.2023.

Public session will take place at 7.30pm, prior to the formal council meeting and will include a representative from (Angus) re Planning Application

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|  | **Annual Parish Council Meeting** | |
| **1** | **Apologies for absence** | |
| **2** | **Declarations of interest** | |
| **3** | **Election of Chair and Vice-chair**   * Nomination for Chair – Thomas Ireland * Nomination for Vice-chair – Trevor Ryder | |
| **4** | **Declaration of office to be signed by Chair and Vice-chair** | |
| **5** | **Register of interests to be signed by councillors** | |
| **6** | **Parish Representatives for organisations** | |
| **7** | **Review of Standing Orders and Financial Regulations** | |
| **8** | **Asset Register** | |
| **9** | **End of Year Financial Accounts and Statement** | |
| **10** | **Review of standing orders and direct debits** | |
| **11** | **Review of annual subscriptions** | |
| **12** | **General Power of Competency** | |
|  | **Parish Council Meeting** | |
| **3.0** | **Minutes of last meeting 04.04.2023:**   * Agree the minutes as a true and correct record of the meeting held. | |
| **4.0** | **Actions and Minutes arising**   * Review actions at the end of the minutes | |
| **5.0** | **Planning.** Consider the following applications and make recommendations to the planning officer:   * **23/00948/CPO Keinton Mandeville Primary School, Christles Lane, Keinton Mandeville, Somerton TA11 6ES** – Pre application for a two classroom modular building. **Comments deadline 26.04.2023**. * **23/00766/HOU Devona, Queen Street, Keinton Mandeville, Somerton TA11 6EQ** – The erection of a single storey rear extension to the dwelling. **Comments deadline 02.05.2023**. * **23/00948/CPO Keinton Mandeville School, Chistles Lane, Keinton Mandeville, Somerton TA11 6ES** – pre-application for a two classroom modular building. **Decision Date 24.04.2023**. | |
| **5.1** | **Determination of Planning.** Receive the following notices:   * **21/02071/FUL The Chestnuts, Queen Street, Keinton Mandeville, Somerton TA11 6EQ** – demolition of existing dwelling and replace with new detached 4 bedroom dwelling with attached garage. **Approved with conditions 21.04.2023**. * **23/00410/HOU Corner House, Queen Street, Keinton Mandeville, Somerton TA11 6EG** – Replacement single storey extension to provide Kitchen, Family room and Utility including the installation of 7 roof lights. **Refused** * **Tree Preservation Order – Land at Rear of playing field, Cottons Lane, Keinton Mandeville, Somerton TA11 6DG** – a linear group consisting of 5 Oakes. | |
| **5.2** | **Other planning matters.**   * Neighbourhood Plan – analysis of questionnaire to community responses * Next steps update | |
| **6.0** | **Environment Champion Update.**   * Gate at the of Church Lane replacement – discussion and decision | |
| **7.0** | **Finance and Payments (RFO – Clerk)**  **Payments**  To be confirmed at the meeting  Kaye Elston (salary)  Kaye Elston (Microsoft subscription)  KMVH (Games Club)  KMVH (Environment Event) |  |
| **7.1** | **Receipts:**  Cil Monies |  |
| **7.2** | **Review of Accounts.**  Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors | |
| **7.3** | **Other finance matter**   * Change of address for bank statements – update * Payment for the Christmas tree * Planned spending for reserves * Preparation for audit * Insurance renewal * Signage for telephone kiosk library - decision | |
| **7.4** | **Grant requests.** Receive the following grant requests:   * Coronation Event - update | |
| **8.0** | **Highways.** Consider the following and agree any actions arising  Update / Items to report   * Comparison Quote for drainage work and verge clearance * Traffic / Highways Consultant update * Reports of issues in the village   **Speed Indicator Device Report**   * Data sent out to councillors for March.   **Community Speedwatch Report (CC) – update** | |
| **9.0** | **Parish Paths.** Update / items to report.   * Heritage trail update (TR) * Dog waste and potential options – update | |
| **10.0** | **Play Areas.**  **Happy Tracks / Skatepark**   * Inspection Reports update | |
| **11.0** | **Maintenance.**   * Consider and agree maintenance requirements for Ranger | |
| **12.0** | **Village Hall Report (CC)**   * Quote for solar panels - information | |
| **13.0** | **Correspondence.** Receive the following correspondence and agree any actions arising:   * Service to the Community Award – consider any nominations | |
| **14.1** | **Correspondence. Circulation**   * Waste Services Briefing from Somerset Council | |
| **15.0** | **PR.** Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. | |
| **16.0** | **LCN Membership.**   * Update and plan for attending going forward | |
| **17.0** | **Future agenda Items** | |
| **18.0** | **Any other reports –** | |
| **19.0** | **Date of next meeting: 06.06.2023 at 1930** | |